



QUALICUM SCHOOL DISTRICT

SPECIAL BOARD MEETING MINUTES ANNUAL ELECTION OF CHAIRPERSON/VICE CHAIRPERSON

TUESDAY, AUGUST 26, 2025
VIA VIDEO-CONFERENCING

ATTENDEES

Trustees

Julie Austin	Trustee
Eve Flynn	Trustee
Carol Kellogg	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

Administration

Peter Jory	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent of Schools
Rudy Terpstra	Director of Instruction
Ryan Brennan	Director of Instruction – Human Resources
Phil Munro	General Manager of Operations
Mark McInnes	Vice Principal, École Oceanside Elementary School Qualicum District Principals' & Vice Principals' Association Representative
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers Association (MATA)
Canadian Union of Public Employees (CUPE) Local 3570
District Parents Advisory Council (DPAC)

1. CALL TO ORDER

Secretary Treasurer Amos called the video-conference meeting to order at 7:30 p.m. in accordance with Qualicum School District Board Bylaw 2: *Board Structure* for the annual election of Chairperson and Vice Chairperson of the Board. He noted that the nominations and voting by ballots will be done by text as the meeting was being held via teleconference.

2. ELECTION OF BOARD CHAIRPERSON

The Secretary Treasurer/Superintendent called for nominations by electronic ballot for the position of Chairperson of the Board.

Trustee Eve Flynn was nominated to the position of Chair.

Trustee Flynn accepted the nomination.

No further nominations were received.

Trustee Flynn was acclaimed as Chairperson of the Board effective September 1, 2025.

Chair Flynn assumed the Chair.

3. ELECTION OF THE VICE CHAIRPERSON OF THE BOARD

Chair Flynn then called for nominations by electronic ballot for the position of Vice Chairperson of the Board.

Trustee Kellogg was nominated for the position of Vice Chairperson of the Board.

Trustee Kellogg accepted the nomination.

No further nominations were received.

Trustee Kellogg was acclaimed as Vice Chairperson of the Board effective September 1, 2025.

25-77R

Moved Trustee Young *Seconded* Trustee Kellogg

THAT the electronic ballots for the nominations of Chairperson and Vice-Chairperson of the Board of Education of Qualicum School District be destroyed/deleted.

CARRIED UNANIMOUSLY

4. BANKING RESOLUTION**25-78R**

Moved Trustee Kellogg *Seconded* Trustee Young

THAT the Chairperson, Vice Chairperson, Secretary Treasurer and Assistant Secretary Treasurer for the Board of Education of School District No. 69 (Qualicum) be authorized to sign the banking resolution, in accordance with Bylaw 4: *Banking*.

CARRIED UNANIMOUSLY

5. DISCUSSION OF COMMITTEE AND REPRESENTATIVE APPOINTMENTS & TRUSTEE LIAISON SCHOOLS

Chair Flynn noted that the COW Trustee Chairs will remain as in 24/205 and she will reach out to determine the trustees' preferences for district and external committees, liaison schools and the Trustee Representatives to the monthly DPAC meetings.

Trustee Young expressed her preference to remain on the Early Learning Table and offered her seat at the Curriculum Implementation Advisory Council should someone else be interested in assuming that responsibility. Vice Chair Kellogg agreed to attend the first DPAC meeting on September 17th. Any other changes will be announced at the September Regular Board Meeting.

6. ADJOURNMENT

Trustee Kellogg moved to adjourn the meeting at 7:41 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER